

Faculty Development Cell
Amrapali Group of Institutes, Haldwani
(Application for attending various faculty development programmes)

Ref No.

(To be filled by Faculty Development Cell)

Name : **Designation:** **E-mail:**

Department: **Date of Joining:** **Are you in probation ? (yes/ No).....**

Name of Workshop/ Conference/ Seminar/Training program to attend:

.....

Organizer of the Event: **Place:**

No. of Days required: **From** **To**

In case of paper presentation title of the paper: (Please include the acceptance letter)

.....

Is financial assistance required? (Yes/No) **If yes, please fill the details:**

Registration fee (if any): **Other expenses (T. A. only)** **Total:**

(No advance financial assistance will be provided. Financial assistance sanctioned for the program will be reimbursed only after submitting the proof of participation and expenditure details)

Date:

Signature of the applicant

Forwarded By Head of Dept. / Course Coordinator for availability of faculty member:

Remarks (if any)

Head of Dept./Course Coordinator

Forwarded By Coordinator FDP for eligibility of the faculty member:

Remarks (if any)

.....

Coordinator FDP

Recommended/ Not Recommended

Remarks (if any)

Director/ Dean

Approved / Not Approved

Remarks (if any)

CEO/ Secretary